

# Yadira Mendia

1321 Victoria Avenue

Unit 1

North Chicago, Illinois 60064

Yadiraxmendis@yahoo.com

(224) 258-5115

## OBJECTIVE

A dedicated, motivated, and responsible Junior pursuing opportunities in a professional and team environment for career advancement. I am seeking a position where my experience will allow me to make an immediate contribution as an integral part of a growing and progressive company.

## EXPERIENCE

Six Flags Great America	Gurnee, Illinois	June 2019 - October 2019
Great Wolf Lodge	Gurnee, Illinois	March 2020 – June 2020
Currently a Junior at North Chicago High School.		Current

- General Studies

## EDUCATION

*Prior to graduation*, I will pursue a post-secondary education opportunity, such as College of Lake County in August 2021.

*North Chicago High School Graduate* May 2021

## SKILLS

- Familiar with Microsoft Word™ and Excel™
- Communication with Customers
- Problem-Solving
- Active-Listener
- Retrieving E-mails
- Detail Oriented

## CERTIFICATES, CERTIFICATIONS and AWARDS

*Illinois WorkNet* State of Illinois June 2020

- Received State of Illinois Certificate for Career Advancement

*Employee Connections, Inc., NFP* Waukegan, Illinois June 2020

- Social Media Etiquette Certificate

- Interpersonal Communication Certificate
- Conflict Resolution Certificate
- Diversity & Inclusion Certificate

## **REFERENCES**

References are available upon requests.