

Vice President Internal

April 2020 - April 2021

- Coordinated and organized social events per month
- Involved in community service and networking events
- Responsible for chapter growth and membership recruitment

Pre-Law Club

Normal, Illinois

January 2021 - Present

- Member

Expungement Clinic

Bloomington, Illinois

August 2020 - Present

Prairie State Legal Services

- Assessed cases with attorney Thomas E. McClure
- Scrutinized if people filing are eligible for sealing or expungement
- Prepared legal paperwork

Miss Grayslake 2017

Grayslake, Illinois

June 2017 - May 2018

- Developed a platform Empowering The Youth Through Education
- Heavily involved in community service, leadership and networking events
- Attended and spoke at social events in regard to public issues, such as the Families Belong Together rally in Round Lake, Illinois

WORK EXPERIENCE

Lake County State's Attorney's Office

Waukegan, Illinois

Present

- *Legal Intern*

The Immigration Project

Normal, Illinois

January 2021 - Present

- *Intern*
 - Translate documents and client interviews
 - Assist and create flyers for DACA & ITIN Workshops

Student's Attorney Office

Normal, Illinois

August 2020 - December 2020

- *Legal Intern*
 - Wrote memos

- Conducted legal research
- Assisted in client interviews

LANGUAGES

- Speak, read, and write Spanish and English fluently

CERTIFICATES, CERTIFICATIONS and AWARDS

Illinois WorkNet State of Illinois June 2021

- Received State of Illinois Certificate for Career Advancement

Employee Connections, Inc., NFP Waukegan, Illinois June 2021

- Social Media Etiquette Certificate
- Interpersonal Communication Certificate
- Conflict Resolution Certificate
- Diversity & Inclusion Certificate

REFERENCES

References are available upon requests.