

Ashley N. Darling

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(224) 619-9400

OBJECTIVE

Dedicated, motivated, and responsible candidate pursuing opportunities in a professional atmosphere and team environment for career advancement. To seek a position to develop business related skills that allow for immediate contribution as an integral part of a growing and progressive company.

EXPERIENCE

| | | |
|----------------------------------|----------------------|----------------------|
| Buffalo Wild Wings (Team Member) | Lake Villa, Illinois | July 2020 – Present |
| Culver's (Team Member) | Lake Villa, Illinois | May 2019 – July 2020 |

EDUCATION

- Warren Township High School
 - General Studies
- High School Graduation Year May 2022

SKILLS

- Familiar with Microsoft Word™ and Excel™
- Communication with Customers
- Problem-Solving
- Active-Listener
- Collaborative Teamwork
- Detail Oriented

ACTIVITIES

- ALATS Dance Company
- Chocolate Chips Association - Former Girl Scouts Member, Mentor
- Unite and Inform
- B.S.U.
- Coding Club
- Top Teens of America (TTA) - Director of Beautification
- Bur-Men Law Volunteer Work
- Warren's Link Crew

VOLUNTEERING

- Lake County PADS
- Feed My Starving Children - FMSC

CERTIFICATES, CERTIFICATIONS and AWARDS

Illinois WorkNet State of Illinois April 14, 2021

- Received State of Illinois Certificate for Career Advancement

Employee Connections, Inc., NFP Waukegan, Illinois April 14, 2021

- Social Media Etiquette Certificate
- Interpersonal Communication Certificate
- Conflict Resolution Certificate
- Diversity & Inclusion Certificate

REFERENCES

References are available upon requests.